



P.O. Box 8 Ashland, KY 41105

Arts and Craft Vendor Application

September 20th, 21st, 22th 2024

Please print or type all information:

Name of Business or Group: _____

Address: _____

City: _____ State: _____ Zip: _____

Contact Person: _____ Phone No: _____

Email: _____

Art / Craft Vendors:

Craft(s)/Product(s) to be sold (Include Photos): _____

NUMBER OF SPACES REQUIRED: _____ **EACH 10ft x 10ft (\$150.00 each)**

Space Fee: _____ **Make check payable to: Poage Landing Days**

Business License: \$30.00 - Make check payable to: City of Ashland (If you already have a city license, please include a copy.)

Electric:

Do you need electrical service? _____ How much? _____

(Electrical needs will determine your spot location. Please note if you are using an item that requires a dedicated circuit. We will make every effort to accommodate your needs.) Vendors **MUST** use and provide their own Surge Protector. Poage Landing Days will not be responsible for any loss or damage.

This is a 'Standard' space of 10 ft x 10 ft assigned by Poage Landing Days. Fees for specific spaces are determined by location and size. Tables, chairs, extension cords, etc. must be provided by each vendor. *Vendors must provide their own tent.* **Poage Landing Days will no longer be providing a tent to the Arts and Craft Walk**

Additional Arts and Craft Vendor information:

Festival Dates: September 20-22, 2024

Hours of Operation: Please be available for the entire festival. The Arts and Craft Walk will be open the following times;

Friday 12pm – 10pm

Saturday 10am – 10pm

Sunday 11am- 6pm

Load in Times: 6:00 PM Thursday September 19, 2024

7:00 AM Friday morning September 20, 2024

Please be set up and ready to sell by 12:00 PM (Noon) on Friday

Your site number will be assigned 2 weeks prior to the event, and you will be notified and given directions for the easiest way to access your site. Direct vehicle access to each site will be limited and be allowed for loading and unloading only. There will be carts on hand to assist but you are responsible for getting your items and tent to and from you spot for set up and tear down.

Parking:

We will try and work with the City of Ashland to keep their parking garage open during festival operating hours. Additional parking can be found on a first come first serve basis on adjacent streets. Please be prepared to pay for parking at both street and parking garage locations as the City of Ashland has a new parking policy.

Security:

Poage Landing Days Festival will provide overnight security to patrol inside the event. We suggest you cover any items overnight.

What to Bring:

Vendors are responsible for bringing their own tents, tables, chairs, back drop walls, extension cords, surge protectors, duct tape, etc. Be prepared with everything you need to set up your booth space and begin selling your merchandise.

Payment must be received no later than August 1, 2024. Remember payment to Poage Landing Days is for booth space only. If you need to purchase a business license from the City of Ashland for use at this event it needs to be with an additional check or money order made out to the City of Ashland. You may pay by credit card online at www.poagelandingdays.com or by check or money order mailed to address below.

Returning Vendors:

The Winchester Avenue Street Scape Project has changed the layout for our event. We will make every effort to keep all Arts & Craft Vendors in the 1600 block / Broadway Square Area. You may not have the same location that you previously held. Please work with us as we adjust to this new design.

If you have any questions, please contact Lory Scarberry 606-615-3743 or email at loryscarberry@gmail.com

Additional festival information and schedules can be found at www.poagelandingdays.com

Vendor Acknowledgement Signature

Date

Liability Statement:

Every precaution will be taken to care for your items, but we cannot be responsible for any loss or damage. By signing below, you agree to indemnify and hold harmless the Poage Landing Days Board and Committee for any claims or causes of action for loss or damage to or caused to your products, displays, or any property you have located at the festival. The Kentucky Revenue requires reporting of festival sales receipts.

Signature: _____

Mail this application form, business license application and two (2) checks to :

**Poage Landing Days Festival
PO BOX 8
Ashland, KY 41105
Attn: Arts and Crafts**

Or Email form to: loryscarberry@gmail.com

For additional information please contact: Lory Scarberry at 606-615-3743 or www.poagelandingdays.com